

Engagement Manager

Bristol, UK

We are expanding our award winning Weight Management Services, working on a new project in Bristol to help empower local families to be healthier and happier. We want to work with local families together, to learn: what they care about, what matters to them, what barriers they face and what strengths they have as individuals, families and communities, particularly those from Black African, Black Caribbean and South Asian heritage.

We are looking for an Engagement Manager to manage local insights work in Bristol and coordinate coproduction with local organisations, professionals and the public; with a view to iterating services using an evidence-based rationale and providing reports to internal teams and commissioners.

Our Values

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| BE REAL | We are genuine, authentic, transparent, and have integrity |
| BE PASSIONATE | We are who we are and won't hide our passion for what we do |
| BE INNOVATIVE | We are creative and love to explore new ideas |
| BE EMPOWERING | We are supportive and help people to make great choices |
| BE COURAGEOUS | We are brave and bold and live the values we believe in |

What's the role?

You will be responsible for managing a small team of Engagement and Insights Officers, who are working directly in Bristol communities. The team are working to gather insight data through direct and indirect means, including focus groups, interviews and informal chats. We want to build a community of local people who are willing to coproduce important services over an extended period of time.

You will manage the Engagement & Insights team and lead in:

- Working with our Behavioural Insights Manager to develop a strategic plan for working with the local communities
- Adding information to the Strategic Oversight Group (multi-disciplinary group), feeding into the wider insights work that is being done across other BeeZee Bodies contracts in different areas of the country
- Building a group of local people who want to help understand and build natural community capacity to create positive weight management outcomes

The important stuff: Title, dosh, hours

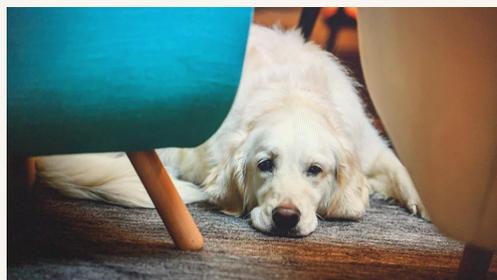
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| JOB TITLE | Engagement Manager - Bristol |
| HOURS | 40 hours per week (Flexible arrangements and PT considered) |
| SALARY | £30,000 - 35,000 per annum (dependent on experience) |
| LOCATION | Home/Community working with hot-desking across Bristol |

What will you do if you get the job?

- Support the team to achieve contract aims of 'Meeting people where they are to maximise engagement in all eligible groups, and targeted working with those with greatest need and highest risk of obesity, specifically including **Black African, Black Caribbean and South Asian Families**'
- Manage a team of Engagement and Insights Officers to engage with communities and gather insightful data about what matters to them, their barriers and strengths, and what they already do that naturally keep them healthy
- Explore partnership and coproduction opportunities with stakeholders
- Ensure the team has a robust participant recruitment strategy and are connecting with marketing and comms
- Support management to develop pathways with local stakeholders
- Attend weekly team meetings to update the team on insight progress and referrals
- Work with the Behavioural Insights Manager to help iterate our approach to meet the needs of people in Bristol (professionals and the public)
- Keep detailed records of interactions/meetings
- Attend commissioning meetings to update on progress
- Ensure staff are adhering to policies and procedures (e.g safeguarding, health and safety, equality and diversity, data protection etc)
- Provide quality assurance reviews for staff
- Undertake other relevant work as required by BeeZee Bodies

Why is it great working at BeeZee Bodies?

- Doing work that is meaningful and helps change peoples lives for the better
- Be part of a growing and vibrant organisation who love to innovate
- Be part of our in-house ministries
- Work with a team that will support you to do your job to the best of your ability
- Have a chance to take part in fun work place activities and challenges
- Access our employee assistance programme (counselling and professional advice etc)
- Take part in our daily workplace health (everyone gets a 20min paid break)
- Quarterly away days and training week
- A personal CPD plan to strengthen your learning and development
- Innovative work spaces
- 4.8 out of 5 Glassdoor.co.uk Rating
- Be part of our Pension scheme
- Dog friendly offices
- Access to our bike to work scheme
- Tea, coffee and fruit on tap! Yum



Criteria for this post:

Essential

Desirable

- We'd love this post to be filled by someone who lives in, or has great knowledge of the specific areas we are working in



Experience

- Experience of managing teams
- Experience managing and analysing qualitative data (e.g. focus groups, interviews)
- Experience of managing and delivering key performance indicators
- Using data entry systems and entering data accurately and in line with confidentiality principles
- Experience of producing reports
- Experience of working with and building relationships with stakeholders
- Understand the importance of cultural differences in Bristol



Skills

- A resilient, positive approach to working with and motivating staff
- IT literate especially working knowledge of Microsoft Office
- Excellent organisational skills to manage and prioritise workload, anticipate needs and work on own initiative and as part of a high functioning team
- Fluent and clear in English



Personal Attributes

Essential

Desirable

- Confident (as much as any of us are confident!), self motivated, passionate, flexible, adaptable and creative
- Able to respond positively to new situations
- Methodical with the ability to understand and meet targets and deadlines, able to learn and assimilate new information
- Ability to reflect and appraise own performance and that of others
- Be able to travel to around Bristol



Our policy:

Beezee Bodies is committed to being an inclusive employer, we welcome applications from the local community. BZ believe the greater the mix of people that work for us means the greater the mix of skills, experiences, perspectives and ideas we can be inspired by!

As an **inclusive employer** we:

- work to ensure our employees are representative of wider society
- develop policies and practices that guarantee people are treated according to their needs

This role is subject to a full DBS disclosure

How to apply:

Send your CV with a covering letter that answers the following 4 questions to recruitment@beezeebodies.co.uk

- Where did you see this advert?
- What experience and skills could you bring to this role
- Why would you want to work at BeeZee Bodies and do this role?
- What would be the first thing dogs would say to their owners if they could talk?

The closing date for this post is **Monday 29th November**, with interviews taking place that week. The interview process involves 2 stages:

1. Initial telephone conversation
2. Final one to one interview*

*Only a selection of candidates from the initial stages will be invited to the one to one interview stage.

If you have any questions, please email recruitment@beezeebodies.co.uk